

BID/CONTRACT

ISSUING OFFICE PA LIQUOR CONTROL BOARD NORTHWEST OFFICE BLDG., RM #316 910 CAPITAL STREET HARRISBURG, PA 17124-001 PURCHASING AGENT: P. Diana Bell PHONE NO.: 717.787.9854 FAX NO.: 717.783.8927	BIDDER/CONTRACTOR'S INFORMATION NAME AND ADDRESS: CONTACT PERSON: PHONE NO.: FAX NO.: SAP VENDOR NUMBER: LICENSE OR REGISTRATION NO.: E-MAIL: WEB ADDRESS:	SOLICITATION NO. 260294 BID OPENING DATE: 10/24/2014 BID OPENING TIME: 2:00 PM CONTRACT NUMBER (To be inserted by Agency) CONTRACT EFFECTIVE DATE: 12/01/2014 CONTRACT EXPIRATION DATE: CONTRACT NOT TO EXCEED \$XXXXXXXXXXXXXXXXXX
PROVIDE MATERIAL/SERVICE AND BILL TO: PA LIQUOR CONTROL BOARD ACCOUNTS PAYABLE OFFICE COMPTROLLER OPERATIONS LCBS PO BOX 12025 HARRISBURG, PA 17108-2025 CONTACT PERSON: PHONE NO.: 717.787.3641 FAX NO.: 717.787.2830		

ITEM NO.	MATERIALS/SERVICES DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
	Printed two (2) part bank deposit tickets for approximately six-hundred eight (608) Fine Wine & Good Spirits stores located in Pennsylvania. Each order would be personalized by the contractor with specific store information. The contractor would also be required to provide an online/web-based ordering system for the PLCB Special Accounting Division to place orders for individual stores. The ordering system should provide three (3) interactive and updatable data files consisting of store addresses, bank account information and ordering profile, the specifics of which are detailed in the ordering system/requirements. Ordering is on demand every week as needed.	4500	PACK (200 EA PER PACK)		

CHECK HERE IF CONTINUED ON PAGE 2

TOTAL BID ▶

In addition to this document, the following contract terms, conditions, and specifications/statement of work are a part of the contract:

Materials/Services

1. General Conditions and Instructions To Bidders, BOP-1201
2. Standard Terms and Conditions
 For Purchase Order: Standard Purchase Order Terms and Conditions- Paper PO, BOP-1202
 For Contract: Standard Contract Terms and Conditions- Paper Contract, BOP-1204
3. Specifications/Statement of Work
4. Reciprocal Limitations Act Requirements, GSPUR -89 (Materials Only)

Type of Security furnished (if required):

- Certified check or bank cashier's check
- Irrevocable letter of credit
- Certificate of deposit
- Bond - If annual bond is on file with the Issuing Office, what is the name of the principal on the bond?

The Commonwealth of Pennsylvania, through the Issuing Office, accepts the Bid of the Contractor for the awarded items/services and agrees to be legally bound hereby.

In compliance with the solicitation and contract terms, conditions, and specifications/statement of work, the undersigned, on behalf of the Contractor, intending to be legally bound hereby, offers and agrees, if the Bid is accepted, to provide the specified items or services at the price(s) set forth above at the time(s) and point(s) specified.

▼ **COMMONWEALTH SIGNATURE** ▼

▼ **CONTRACTOR'S SIGNATURE (IN INK)** ▼

PURCHASING AGENCY HEAD OR DESIGNEE _____ DATE _____

PRESIDENT/VICE PRESIDENT/MANAGER/PARTNER/OWNER* _____ DATE _____
 (SIGN BELOW, PRINT NAME, AND CIRCLE TITLE ABOVE)

▼ **APPROVED** ▼

COMPTROLLER - PURCHASING AGENCY _____ DATE _____

SECRETARY/ASSISTANT SECRETARY/TREASURER/ASSISTANT TREASURER* _____ DATE _____
 (SIGN BELOW, PRINT NAME, AND CIRCLE TITLE ABOVE)

*If someone other than one of these officers signs for the Contractor, a copy of a corporate resolution or other appropriate signature authorization must be included with the bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless the Issuing Office has a copy on file.

COMMONWEALTH ATTORNEY APPROVALS
 ▼ **APPROVED AS TO FORM AND LEGALITY** ▼

PURCHASING AGENCY ATTORNEY	DATE	OFFICE OF GENERAL COUNSEL (IF REQUIRED)	DATE	OFFICE OF ATTORNEY GENERAL (IF REQUIRED)	DATE

This Form Must Be Properly Completed, Signed And Received Prior To Bid Opening Time And Date

GL Account #	Business Area	Budget Period	Cost Center	Commitment Item	Fund Center	Fund	Coded Posted	Pre-Audit